

EMC Users Group By-Laws

1. Name

The name of the user organization will be the “EMC Users Group” and the steering board will be called the “EMC Users Committee” (EUC).

2. Mission

The EUC will promote good communication between the EMC Users Group, the EMC Scientific Advisory Committee (SAC) and the EMC management. In addition, the EUC will serve as an advocacy group for the EMC and its user community.

3. Membership

Members will be the people who have proposals which are active or have expired within the past year (on a quarterly basis).

4. Meetings

The EMC Users Group will have one meeting per year. This meeting may or may not be affiliated with other user group meetings, such as the APS or CNM Users Meetings.

5. Executive Committee

The EMC Users Committee will have four members. The EMC Users Group will elect two new members each year. The outgoing members are welcome to be ex-officio, non-voting members for one additional year, if they choose. A tie will be decided by a coin-flip.

The only named position on the EUC will be the Chair. The committee will elect the Chair internally on an annual basis. The Chair can serve a maximum of two consecutive terms. The Chair’s responsibilities are: 1) calling meetings of the EUC as needed, 2) setting the agenda for the meetings with the inputs of the other committee members, 3) running the meetings, 4) sending out the minutes of the meetings to the EUC for approval and then the users, 5) organizing or acting as the point of contact for the annual EMC Users Meeting, 6) serving as a representative of the users to the Scientific Advisory Committee, if invited.

6. Amendments

Changes of the bylaws will be done by vote of the Users Group. 2/3 of the ballots cast must agree to the changes for them to pass.